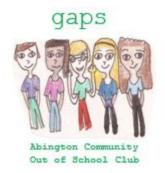


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AGENDA Abington Pre-School and Abington Community Out Of School Club Committee Meeting.

Date, 18:45 - 21:00

GAPS room, Abington Annexe, c/o 68 High Street, Great Abington, Cambridge, CB21 6AE.

Committee Members				
Name	Role	Present ✓ Absent		
Wendy Morgan (WM)	Trustee	Y		
Teresa Stone (TS)	Trustee	Y		
Poppy Aldam (PA)	Trustee	N		
Gina Warren (GW)	Trustee	Υ		
Lizzie Taylor (LT)	Trustee	AR		
New trustees - paper	work pending			
Amani El Fagui (AEF)	pending	AR		
Kate Brown (KB)	Trustee	Y		
Ellie Tolchard (ET)	pending	N		
Selena Sephton (SS)	pending	Y		

AR – apologies received

Staff Members / Volunteers						
Name	Role		Present✓			
			Absent			
Ruth Beach (RB)	Administrator		AR			
Louise Woolcott (LW)	Finance Manage	r	AR			
Georgina Blyth (GB)	GAPS Manager		Y			
Angela Lindsay (AL)	Pre-School Mana Deputy	ager/GAPS	AR			
Yasmine Wilkie (YW)	Pre-School Depu		AR			
Katie Mannion (KM)	Baby & Toddler (N			
Ryan Moclair (RM)	Holiday Club Mar		N			
Ollie Townsend (OT)	Holiday Club Dep		N			
Alan Cooke	Governor's Repre	esentative	Y			
Additional attendees:	ماد ماد ماد	I				
Welcome from t Conflict of interes		\\\\\ Com	iflict of interest with			
New committee			pects as married to			
inew committee	pieuge ioiilis.		ant. Will sit out on			
		financial discussions				
3. Minutes of the previous		Agreed				
committee mee		7.9.000				
To be agreed a	•					
arising.						
4. GAPS report		Last spa	ce on Friday after			
GB		school h	nas been offered out			
		Numbers	s are high			
		, ,	on Wednesday but still			
		need to				
			A at school finishes after			
		Easter				
			en offered out for new			
			ut currently away and			
		awaiting	references			
		WM Indi	uction for ALL staff			
			be started as priority by			
		GB	se clarica de priemy sy			
		Discussi	on about registration			
			r. All agreed existing			
			at GAPS to have			
			Registration forms to go			
		out May				
		GB woul	d like Annexe Admin			

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be set up and google
synchronize events
w adverts to recruit uct all new staff staff appraisals in P
around new finance in VTIS THIS D??
uires additional fill out VT finanacila and if this is a nt.
accountant
on treasurer on secretary role rwork through
ı!
lighting required to go as too dark. ck with school if issue andlord responsibility
ging from 29th January forms on ofsted d to do DBS again the roved by committee
į
ess of completing around needing and sink in each toilet for storage

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Toys parts replacements RB	
14. CIO timeline and status re CCC and leases WM/TS/RB/LW	KB/TS to complete CIO paperwork
15. Any other business	Refurb of kitchen £500 cooker £200 freezer
	Check with AL how often preschool and GAPS has deep clean
	? School fair in JuneGlitter tattoosNormal tattoosCandy Floss machine WM
	Not enough people to do face painting and time consuming
	Over the summer term GAPS to do Ice cream/Ice Pops on Fridays
16. To doal with any matters raised	
16. To deal with any matters raised at the meeting.	
17. Date of next committee meeting: 18. Date of next fundraising meeting:	TBC Via google poll
19. End of meeting:	Time:
By order of the charity trustees	
Teresa Stone	
Secretary	
28th January 2020	

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